

Ravenna-Bryant

COMMUNITY ASSOCIATION

6535 Ravenna Avenue NE
Seattle, WA 98115

By-Laws

Article I: Name

The name of this organization shall be the Ravenna-Bryant Community Association.

Article II: Purpose

1. To define and establish appropriate action on problems of concern to the community through representative community committees.
2. To initiate and coordinate activities within the community.
3. To establish and maintain communication with all mental bodies and agencies that relate to the community's health and welfare.
4. To establish and maintain communication within the community relating to areas of concern and community action.
5. To propose and/or endorse legislative or governmental action when it relates to the concerns or needs of the community.
6. To publicize, support or oppose any action, governmental or otherwise, that affects the community or its members. To inform the appropriate governmental of the community concern.

Article III: Geographical Area

1. This organization shall serve approximately the area of the city of Seattle within the following boundaries:
 - 15th Ave. NE on the west
 - Southward to NE 62nd St.
 - Southeastward along the northern and eastern edges of Ravenna Park to NE 55th St.
 - Southward along 25th Ave. NE to NE Blakeley St.
 - Eastward along NE Blakeley St. to 37th Ave. NE
 - Northeastward along Sand Point Way NE to 45th Ave. NE
 - Northward to NE 65th St.
 - Westward to 35th Ave. NE
 - Northward to NE 75th St.
 - Westward to 25th Ave. NE
 - Northward to NE 85th St.
 - Westward to Lake City Way NE
 - Southward to 15th Ave. NE

Article IV: Membership and Dues

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1. Membership of the organization will be open to all person living in, owning property, or owning a business within the geographical area.
2. Dues are voluntary. Annual dues for individual, family, and business memberships shall be set by the Coordinating Board and shall be due January 1 or each year.
3. Every resident of the area shall be entitled to one vote at general membership meetings.
4. The owner or a representative of a business located within the geographical area shall be entitled to one vote at general membership meetings.

Article V: Officers and Their Duties

1. The officers of the organization shall be the President, Vice President, Secretary and Treasurer.
2. Duties of the officers:
 - A. The President shall preside at meetings and serve as chief executive, coordinating all activities and programs or the organization.
 - B. The First Vice-President shall serve in the absence of the President and shall plan and organize general membership meetings, serving as program chairman.
 - C. The Second Vice-President shall be in charge of membership development and community involvement, shall keep a roster of attendance at community meetings and maintain neighborhood and general membership lists and committee membership lists and maps showing neighborhood and community association boundaries.
 - D. The Secretary shall maintain a permanent file of all minutes, unfinished business, and records utilized in the business of the organization, and shall organize clerical services for the organization and shall be responsible for all communication.
 - E. The Treasurer shall maintain accounting records, receive and disburse funds, prepare financial statements as required by the Board or President , and shall propose criteria for expenditure limits to the Board.
 - F. Any officer may be removed by a two-thirds majority vote of the Board for failure to carry out the responsibilities of the office or open disregard for the purposes and by-laws of the organization.

Article VI: Coordinating Board

1. The activities of the organization shall be guided by a Coordinating Board.
2. Members of the Coordinating Board shall be composed of the officers and 6-10 at-large members. The Board will have from 10-15 members.
3. Meetings of the Board:
 - A. The President shall serve as the Board Chair.
 - B. All meetings of the Board are open to all residents of the area.
 - C. The Board shall meet monthly at a regularly scheduled time and place designated by the Chair. The Chair may call additional meetings when needed.
 - D. A quorum for board meetings shall be six members of the Board.

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- E. Decisions of the Board are approved by a simple majority of members present, except where noted elsewhere in the by-laws.
- 4. The Coordinating Board shall:
 - A. Review all work of the committees.
 - B. Approve the disbursement of organization funds.
 - C. Propose policy for the organization and adopt statements of position relating to the community's health and welfare. Such statements shall be presented for approval at
 - D. Appoint representatives to citizen's committees and recommend individuals to various bodies for appointment to committees.

Article VII: Elections

- 1. An election of board members shall be held at the general membership meeting in the spring of each year. Board officers shall be voted on by the board.
- 2. All terms of office are for two years. In no case shall an individual be elected to the same office for three consecutive terms.
- 3. A nominating committee of five members shall be appointed by the president in early spring of each year.
- 4. Nominations will be made at the general membership meeting in spring. Nominations may be made from the floor with the consent of the person nominated.

Article VIII: Community Meetings

- 1. Periodic general membership meetings of the organization shall be held at such times as the Board determines, to inform the community on areas of concerns and in spring to elect the board.
- 2. A quorum at a general membership meeting shall consist of 25 members. All members shall sign the membership roster before voting on any issue or candidate.

Article IX: Committees

- 1. The Board may establish ad hoc committees deemed necessary to carry out the purpose of the organization.

Article X: Amendment of By-Laws

- 1. These by-laws may be amended in the following way: Amendments shall be approved by a two-thirds vote of the Board present at a board meeting after reading at one previous board meeting, followed by a simple majority of a quorum at a general membership meeting.